

Title I School-Level Parental Involvement Policy Lincrest Elementary School]

Lincrest Elementary School has developed a written Title I parental involvement policy with input from Title I parents. The school will include a review and adoption of the Parental Involvement Policy as an agenda item for a School Site Council Meeting. It has distributed the policy to parents of Title I students. The School will include the policy in the beginning of the year parent information packets. The policy will be posted on the school website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Lincrest Elementary School, the following practices have been established:

The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. The parents are invited to join parent club. Parents are invited to meet with teachers during parent teacher conferences. The school will notify parents about the Parental Involvement Policy in an understandable and uniform format.

The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. Parents are provided opportunities for regular meetings to formulate suggestions and participate in discussions relating to the education of their children. These are in the form of: parent teacher conferences, Student Study Team Meetings, parents may also make appointments to speak with school personnel to discuss their child's program at any time of the school year.

The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy.** The policy is included as an agenda item for the School Site Council, it is also included in the school's Single Plan for Student Achievement.

The school provides parents of Title I students with timely information about Title I programs. The school will ensure that information related to the school, parent programs, meetings and other activities is sent home to parents of Lincrest Elementary School in an understandable and uniform format. This will include alternative forms upon request and when possible in a language parents can understand.

The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. Lincrest Elementary School will provide assistance to parents in understanding topics such as: Content Standards, California State Assessments, Local and Curriculum embedded assessments, and monitoring their child's progress over the course of the school year.

If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. Lincrest Elementary School teachers share assessment processes and results during conferences, report cards and regular communication with parents.

**It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

School-Parent Compact

Lincrest Elementary School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

The school's responsibility to provide high-quality curriculum and instruction
The ways parents will be responsible for supporting their children's learning

The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

The school will distribute this policy to parents in the beginning of the year packets. Lincrest's notification of this policy will be in an understandable and uniform format. The work with parents might include the following ideas: the value and utility of contribution of parents, implementation and coordination of parent programs, and building ties between parents and schools.

Building Capacity for Involvement

Lincrest Elementary School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. This is achieved through the following: parent math night, Back to School Night, Open House, Parent Teacher Conferences, PTA, School Site Council.

The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. This is achieved through Back to School Night, Parent Teacher Conferences, Open House, email, phone and meetings.

With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners. Teachers keep an open line of communication with parents through a variety of means. The school believes that parents play an integral role in assisting their child's learning. Parents are encouraged to be actively engaged in their child's education at school. Parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.

The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. This will include alternative forms upon request and to the extent possible in a language parents can understand; information is sent home and translators are provided as needed.

The school provides support for parental involvement activities requested by Title I parents. Parents are invited to attend meetings such as: PTA, School Site Council and parent teacher conferences. Parents are also welcome to and encouraged to volunteer in classrooms.

Accessibility

Lincrest Elementary School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. Information is sent home to the extent possible in a language that parents can understand. Translators are provided at meetings such as IEP's, SST's, 504's, ELAC and parent teacher conferences.

**A copy of the Lincrest Elementary's School Accountability Report Card (SARC) is available in the school office upon request.

**Interested in viewing Lincrest Elementary's School Accountability Report Card (SARC) visit:

http://lincrest.ycusd.k12.ca.us/our_school/s_a_r_c